

Overview of the role

Working within local communities providing life-improving advice, guidance and interventions.

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Standard in development L3: Community fire safety advisor

Title of occupation

Community fire safety advisor

UOS reference number

ST0593

Core and options

No

Level of occupation

Level 3

Occupational maps data

Route: Protective services

Pathway: Protective Services

Cluster: Protective Service Officer

Typical duration of apprenticeship

12 months

Target date for approval

01/01/0001

Resubmission

No

Would your proposed apprenticeship standard replace an existing framework?

No

Does professional recognition exist for the occupation?

No

Regulated occupation

Is this a statutory regulated occupation?

No

Occupation summary

The occupation of community fire safety advisor can be found in the Fire and Rescue sector and other partner agencies. The fire sector is formed of three functions; prevention, protection and response. The occupation of community fire safety advisor is a role within the prevention function, linking closely with protection and response.

A community fire safety advisor works to educate local communities to adopt safer behaviours. This includes providing advice, guidance and interventions that support people to remain safe and reduce from risks of harm such as fire, falls, crime or due to the circumstances in which the individual is living. The broad purpose of the occupation is to impart education as part of Fire and Rescue statutory duty. This is done through planning and undertaking home fire safety visits, providing advice and guidance to members of the community, and fitting fire safety equipment.

In their daily work, an employee in this occupation will interact effectively with the community, partner agencies and colleagues to provide advice and guidance to members of the community. The community fire safety advisor will use Person Centred Framework for Home Fire Safety Visits (HFSVs), local policy, procedures and guidance, in addition to delivering community safety initiatives to improve the overall safety of the public. Community fire safety advisors work at functional level within the fire sector, but they do not usually work at supervisory level or manage others.

Typical job titles

Community safety advisor Community safety advocate Community safety assistant Community safety officer Home fire safety visit officer Prevention advisor

Are there any statutory/regulatory or other typical entry requirements?

No

Occupation duties

DUTY	KSBS
Duty 1 Plan and gather information for the purpose of home fire safety visits and other community safety initiatives.	K1 K2 K3 K4 K5 K6 K7 K8 K9 K10 K11 K12 K14 S1 S2 S4 S5 S6 S8 S14 S15 S17 S18 B1 B4
Duty 2 Carry out home fire safety visits in line with organisational and current fire safety guidance. Provide appropriate support, information, advice and guidance to members of the community.	K1 K2 K3 K5 K6 K7 K8 K9 K10 K14 K18 S1 S3 S4 S5 S6 S7 S8 S9 S10 S11 S12 S13 S18 B1 B4 B5 B7
Duty 3 Identify hazards using the person centred framework to provide advice and reduce risk.	K1 K2 K5 K6 K7 K8 K9 S1 S2 S3 S7 S8 S9 S10 S11 S12 S13 B7
Duty 4 Assess risks and make judgements on appropriate interventions in order to reduce risks within the home.	K2 K3 K4 K5 K6 K7 K8 K9 K12 K14 K15 S1 S3 S4 S6 S7 S8 S9 S10 S11 S12 S13 B3 B4 B6
Duty 5 Provide, install, test and recommend fire risk reduction equipment including smoke alarms instructing occupants to use and maintain equipment effectively.	K1 K2 K5 S1 S3 S7 S13
Duty 6 Make referrals internally and to partner agencies to make behavioural or physical interventions to reduce risks.	K1 K2 K3 K7 K8 K9 K11 K12 K13 K14 K17 S4 S5 S6 S7 S8 S11 S16 B3 B4
Duty 7 Assist in the delivery of community safety initiatives to encourage good practice and positive changes in behaviour.	K5 K8 K12 K14 K15 K18 S3 S5 S7 S12 S18 B5 B7
Duty 8 Completes, maintains and stores accurate data in accordance with organisational processes, observing the principles of data protection, and shares information for the purposes of reducing risk.	K1 K2 K11 K12 K13 K17 K18 S2 S5 S6 S7 S8 S11 S12 S15 S16 B2 B4 B7
Duty 9 Ensure continuous professional development is maintained to ensure knowledge on emerging risks and risk reduction strategies.	K4 K6 K10 K16 S14 S15 B2 B5 B6 B7

KSBS

Knowledge

K1: The relevant legislation and guidance for the community fire safety advisor, including health and safety, safeguarding, data protection, sustainability, and equality, diversity, and inclusion.

K2: The Person Centred Framework for HFSVs, local policy, procedures and guidance for delivering HFSVs.

K3: The diverse local communities, their differing and changing needs and expectations and the implications for engaging with them to provide advice and to influence behaviour.

K4: Risks to welfare of themselves and colleagues during a Home Fire Safety Visit (HFSV) and techniques for managing safety.

K5: The main causes of fire in the home.

K6: The principles of a person-centred fire risk assessment.

K7: Person factors which impact risk, which could include physical health, mental health, learning disabilities, mobility, sensory impairment, age and frailty and culture.

K8: Behaviour factors which impact risk, which could include smoking, taking medication, substance and alcohol use, and bedtime routines.

K9: Home factors which impact risk, including property layout, fire protection and safety devices, state of maintenance and repair, clutter, egress, and the social environment.

K10: Emerging risks that have been nationally or locally identified in relation to Fire Safety in the home.

K11: The principles and practices for engaging other agencies.

K12: The professional boundaries that define what interventions Fire Rescue Services and other organisations can deliver to make physical changes and encourage behavioural change.

K13: The advice, support and interventions to reduce fire risk, including signposting and making referrals to other agencies.

K14: Techniques for delivering brief advice to influence positive behaviour change in different contexts.

K15: Techniques for managing conflicts and the use of de-escalation tactics.

K16: Methods of reflection, and how reflecting on practice can lead to change.

K17: Current standards and guidelines for record keeping.

K18: Public perceptions and expectations of fire and rescue services (FRSs) and how this impacts the role.

Skills

S1: Interpret and implement legislation, data, and guidance in relation to home fire safety visits.

S2: Preparation for the visit, in line with local procedures and guidance.

S3: Provide advice, education and recommendations to members of the public through variety of interactions.

S4: Check occupant's understanding and ability to access all information provided.

S5: Work with other professionals to support fire safety.

S6: Manage risks to personnel associated with home fire safety visits.

S7: Observe, question and listen to occupants to inform fire risk assessment.

S8: Take a person-centred approach to fire risk assessment by considering the impact of person, behaviour and home factors on fire risk.

S9: Identify and assess risks within the home, using the HFSV guidance.

S10: Deliver brief advice to encourage positive behaviour change that enables people to reduce risk.

S11: Signpost interventions or make referrals internally and to partner agencies that meet the needs of the occupants to mitigate the identified risks.

S12: Deliver clear and achievable verbal and written fire safety advice to individuals and community groups.

S13: Determine the need for, install, and test fire risk reduction equipment including smoke alarms and instruct occupants to use and maintain equipment effectively.

S14: Reflect and evaluate performance and practice to inform change and improvement.

S15: Keep records accurately observing the requirements of data protection and organisational policy.

S16: Share relevant information and respond with courtesy, clarity and accuracy to enquiries from stakeholders and other agencies upholding responsibilities to data protection and confidentiality.

S17: Work independently and proactively as part of a team; managing work, prioritising tasks, planning and leading visits.

S18: Communicate with others and adapt communication media, methods and styles to suit a diverse audiences.

Behaviours

B1: Embraces and values equality, diversity and inclusion, treating everyone with dignity and respect.

B2: Committed and able to identify their own needs, develop self and reflect on practice.

B3: Acts with confidence and integrity, to create safe, effective and practical outcomes.

B4: Works within own level of authority, responsibility and competence and recognises when to seek support or assistance.

B5: Committed to supporting a strong safety culture.

B6: Challenges unsafe or inappropriate behaviours and practices.

B7: Committed to respecting life, the law, the environment and putting communities first.

Qualifications

English and Maths

Apprentices without level 2 English and maths will need to achieve this level prior to taking the End-Point Assessment. For those with an education, health and care plan or a legacy statement, the apprenticeship's English and maths minimum requirement is Entry Level 3. A British Sign Language (BSL) qualification is an alternative to the English qualification for those whose primary language is BSL.

Does the apprenticeship need to include any mandated qualifications in addition to the above-mentioned English and maths qualifications?

No

Consultation

Progression Routes

Individuals may progress within the fire service to Fire safety advisor, Fire safety inspector or Operational firefighter.

Supporting uploads

Mandatory qualification uploads
Mandated degree evidence uploads
Professional body confirmation uploads

Involved employers

Subject sector area

1.4 Public services